

**(To be printed on stamp paper, signed and stamped on
each page and duly notarized by an empanelled Notary
Public)**

Affidavit for PMGDISHA Scheme to be furnished by CSCs

I, _____, Aged _____ Years, representing
_____ (Name & CSC ID of CSC Centre) in the
official capacity of owner of the above centre and having its address at

_____ (Complete address) do hereby state on solemn affirmation as under:

1. I am owner of the CSC bearing Registration No. _____ (CSC ID), in the state of _____ registered under _____ (mention whichever is applicable to your organization - Companies Act/ Registered Society/ Private Limited/ Public Limited/ Public Sector Undertaking/ Trust, Proprietorship Firm, Partnership firm/others etc.) in India, having Permanent Income Tax Account Number (PAN) _____ and Aadhaar No. _____.
2. My CSC Centre _____ is empanelled as a Training Centre under the Pradhan Mantri Digital Saksharta Abhiyan (PMGDISHA) Scheme of Ministry of Electronics and Information Technology (MeitY), Government of India being implemented through CSC e-Governance Services India Limited (in the capacity of PMGDISHA PMU), hereinafter referred as CSC-SPV. The scheme is hereinafter referred as **PMGDISHA** scheme. The brief details of the scheme are given in **Annexure-I**.
3. My CSC Centre is responsible to register and train the beneficiaries after duly verifying and entering details of States/ Districts/ Blocks/ Municipalities/ Gram Panchayats, etc

4. I undertake that our CSC centre is fulfilling PMGDISHA infrastructure requirements as prescribed.

4.1 Physical Infrastructure

- Minimum carpet area of 200 - 500 sq. ft.
- One class room to seat 5 - 20 students
- Located within the concerned Panchayat boundaries

4.2 Technical Infrastructure

- Minimum of 3-5 Operational Computers (Laptop or PC) with genuine/ licensed software
- All computers should be connected on a local network
- One High Resolution Web Camera (Minimum: 0.5 Megapixel, Recommended: 1280 x 720 resolution)
- Reliable Internet Connectivity with the minimum speed of 256 kbps
- One printer and scanner
- 3-5 Tablets/Mobile phones
- Biometric devices prescribed by PMU

4.3 Human Infrastructure

Each training centre shall have a minimum of one teaching faculty, with qualifications as below:

- The faculty should have minimum of NIELIT's BCC or its equivalent

5. I undertake that the centre is working and following major PMGDISHA directions and we shall be held accountable for any violation of PMGDISHA guidelines:

5.1 Registering only one person from a digitally illiterate family

5.2 Registered candidates are trained for a minimum of 20 hours

5.3 Conducting examination without any malpractices and violation of examination guidelines

5.4 Other guidelines of PMGDISHA.

6. I understand that its our responsibility to monitor the overall functioning of the CSC centre.
7. I shall be liable for accurate and timely reporting of the aforementioned work
8. I understand and agree to abide by the fact that if our CSC centre is involved in any one of the following activities, our CSC ID will be de-empanelled/ blacklisted from PMGDISHA:
 - 8.1 CSC Centre submitting fake/ wrong documents for getting empanelled under PMGDISHA
 - 8.2 CSC Centre misusing their empanelment and appointing franchisee by collecting money
 - 8.3 Registration of digitally literate – ineligible candidates
 - 8.4 Using any unfair means including registration of same candidate multiple times, fake candidate registration, etc.
 - 8.5 Cheating/ Malpractices during the examination
 - 8.6 Impersonation of candidates during the examination
 - 8.7 Fraud of any nature
 - 8.8 Financial misinformation
 - 8.9 Obstructing/ not providing any information/ cooperation to PMGDISHA PMU officials or any person deputed or authorized for inspection, supervision/ monitoring
 - 8.10 Any other unethical or misleading practices
9. I abide by the condition that accreditation given to our CSC is not transferrable to any other agencies.
10. I undertake to pay all applicable Government taxes accrued from the training fee made by PMGDISHA PMU. Any complaints regarding non-payment will be strictly dealt with.
11. We abide by the condition that accreditation granted to us may be withdrawn, if it fails to adhere to the norms or for other specified reasons of accreditation.

12. We shall allow the observers deputed by PMGDISHA PMU Officials/ State Govt. / District Administration or other Government agency to visit our CSC and submit all documents/ support for inspection/ audit.
13. We abide to the condition that the involvement of my CSC centre in any fraudulent activities such as fake/ duplicate registration of beneficiaries, overstatement of financials, misleading information, malpractices, etc., would lead to blacklisting from working with any government programmes in the future.
14. We abide to all conditions as prescribed in the PMGDISHA scheme document.
15. Training centre shall provide support and assistance for at least two years after the training is over.
16. In case of concealing of facts and violation of any one of PMGDISHA guidelines by cognizance of PMGDISHA PMU officials or surprise visits or complaints received or third party inspection/ audit, we understand that a legal action will be taken against us and we shall be liable to return the payment made to us with interest at SBI Prime Lending Rate.

I am executing this affidavit in my official capacity, as it is required by PMGDISHA PMU because I have volunteered to implement Government's PMGDISHA scheme by becoming a Training center under PMGDISHA.

Signature of Deponent

Name: _____

Designation: _____

CSC ID: _____

Complete Address: _____

Mobile No.: _____

e-Mail ID: _____

Verification: Verified at _____ (Name of Place), this _____ day of _____ that the contents of the affidavit are true & correct to the best of my knowledge and belief and nothing has been concealed therein.

Signature of Deponent

(Signature & Stamp)

Authorized Notary Public

Brief Guidelines of National Digital Literacy Mission/ Digital Saksharta Abhiyan

A. OVERVIEW OF PMGDISHA: The Government has launched the Digital India Programme with an ambitious vision to transform India into a digitally empowered society and knowledge economy. The Programme envisages linking citizens to various e-governance initiatives, involving them in decision making for strengthening public participation and thus enhancing governance accountability. The full potential of Digital India Programme can only be realised if every citizen, regardless of location and social background, is provided with opportunities as well as capabilities to access and leverage digital services/technologies. The universal digital literacy across the country including rural India is an essential element for success of these initiatives. Government had approved two schemes for providing digital literacy to the citizens namely National Digital Literacy Mission (NDLM) and Digital Saksharta Abhiyan (DISHA) which were implemented concurrently by CSC e-Governance Services India Limited, a Special Purpose Vehicle (CSC-SPV) (a public limited company set up under the Companies Act, 1956). The cumulative target of providing digital literacy to 52.5 lakh duly certified beneficiaries under these two schemes was achieved in December 2016, much ahead of the proposed timeline of December 2018.

The present Scheme has been designed as a follow-up to the above mentioned budgetary announcement of Hon'ble Finance Minister. Digital literacy is a key component of the Government's vision of building an empowered society as envisaged under "Digital India initiative". Spinoff effects of digital literacy especially in the context of rural India would address a number of socio-economic issues. 'Digital Literacy' would bring the benefits of ICT to daily lives of rural population especially in the areas of Healthcare, Livelihood generation and Education. Furthermore, as the thrust of the government is on promoting cashless transactions through mobile phones, the course content would also have emphasis on use of Digital Financial Tools for Electronic Payment System.

A1. Scheme under Pradhan Mantri Digital Saksharta Abhiyan (PMGDISHA):

- a. Objective is to make 6 crore persons digitally literate

- b. Duration: 2 years.
- c. Target Beneficiaries:
 - Eligible Household: A household is defined as a unit comprising of Head of family, spouse, children and parents. All such households where none of the family member is digitally literate will be considered as eligible household under the Scheme.
- d. Entry criteria
 - i) The beneficiary should be Digitally Illiterate
 - ii) Only one person per eligible household would be considered for training
 - iii) Age Group: 14 - 60 years
- e. Priority would be given to
 - Non-smartphone users, Antyodaya households, college drop-outs, Participants of the adult literacy mission
 - Digitally illiterate school students from class 9th to 12th, provided facility of Computer/ICT Training is not available in their schools
 - Preference would be given to SC, ST, BPL, women, differently-abled persons and minorities
 - Specifically targeting Scheduled Caste (SC), Scheduled Tribes (ST), Below Poverty Line (BPL), Women, differently-abled, Minorities Aanganwadi workers, Accredited Social Health Activists (ASHAs), Authorised Ration Dealers as key beneficiaries

B. Definition of Digital Literacy: “Digital Literacy is the ability of individuals and communities to understand and use digital technologies for meaningful actions within life situations”.

C. Implementation Process : NGOs, Industry, Government authorized centres, Common Services Centres (CSCs) and authorized educational institutions with appropriate infrastructure will be utilised to train and empower citizens on IT literacy in Villages/Gram Panchayat/ Blocks/ Districts of each State/ UT. The training will be held at various training locations including CSCs, Adult Literacy Centres, NIELIT Centres, RSETI, NGOs involved in IT Literacy, etc. A detailed implementation plan is as below:

- Eligible candidate identification – A candidate is “eligible” only if there is no other digitally literate person in his family.
- Enroll in the nearest PMGDISHA Training Centre using their Aadhaar (UIDAI) number
- Unique Username and Password to be provided to the beneficiary
- Learners to study the self learning e-modules through the LMS
- Continuous assessment at the end of each module
- Attendance on a daily-basis using Aadhaar number
- On fulfilling the minimum number of learning hours and successful completion of assessment, the learners will be eligible to appear for national level examination.
- Certificates will be issued to successful candidates.

D. Training Process: The beneficiaries fulfilling the eligibility criteria will be selected. PMU shall develop an Online Monitoring Application (OMA) cum Learning Management System (LMS). The identified Training Partners and their Training Centres shall be registered on the OMA. The selected beneficiaries shall be registered on the OMA-cum-LMS by the Training Centres. The trainers will use the LMS to train the beneficiaries and their learning will be tracked centrally.

E. Assessment Process: After the completion of training, the trained candidates shall have to undergo a term-end online examination at a centre approved by certifying agency/ PMGDISHA PMU.

F. The other details of the process are available at www.pmgdisha.in.